RESOLUTION NO. 21 – 02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY

APPROVING THE FINAL FISCAL YEAR 2021/22 AUTHORITY BUDGET

WHEREAS, the West Contra Costa Integrated Waste Management Authority ("Authority") is required to adopt annual operating budgets;

WHEREAS, the Authority Board of Directors reviewed the Proposed Fiscal Year 2021/22 Budget at a public meeting held on May 13, 2021;

NOW, THEREFORE, the Board of Directors of the West Contra Costa Integrated Waste Management Authority resolve as follows:

The FINAL Fiscal Year 2020/21 Budget set forth in Exhibit A attached hereto is approved, including:

a. Approving the Fiscal Year (FY) 2021-22 Operating Budget (Exhibit A) in the amount of **$1,494,238,** including use of reserves in the amount of **$200,000 to** balance the Operating Fund Budget;
b. Approving the appropriation of **$330,000** from the Recycling Fund Budget for Retirement/UAL/OPEB expenses;

ATTEST: **CHAIR OF THE BOARD**

Christina Leard
Christina Leard, Authority Secretary

Nathaniel Bates 6/28/21
Nathaniel Bates Date

I hereby certify that the foregoing Resolution was adopted by the Board of Directors of the West Contra Costa Integrated Waste Management Authority at its meeting on June 10, 2021 by the following vote:

AYES: Directors: Romero, Xavier, McLaughlin, Tave, Rudnick, Bates

NOES: Directors: None.

ABSENT: Directors: Willis

Christina Leard
Christina Leard, Authority Secretary

WCCIWMA FORECASTED FISCAL YEAR 2021-2022 BUDGET
BASELINE REVENUES AND EXPENDITURES - Operating Fund
Attachment A-1

	Operating Fund	Special Project Fund
OPENING FUND BALANCE - July 1, 2021 (Unaudited/Estimate)	$ 950,878	$ 2,210,041
REVENUE:		
Revenue from Post-Collection Rates	1,000,397	-
El Cerrito Payment	75,000	
HHW Grant & Oil Payment	141,080	
Interest Income	20,000	30,000
Total Revenues	1,236,477	30,000
EXPENDITURES:		
Salary and Benefits	907,424	-
Professional Services	309,100	-
General Expenditures	82,998	-
Program Direct Expenses	149,170	-
OPEB/UAL payment		680,000
HHW Grant & OPP Expenditures	61,525	-
Total Expenditures	1,510,217	680,000
Total Revenue less Expenditures	(273,740)	(650,000)
Transfer Out		(200,000)
Transfer In	200,000	
PROJECTED YEAR-END FUND BALANCE - June 30, 2021	$ 877,138	$ 1,360,041
Fund Balance as a % of Revenue	70.9%	110%

WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY
FY2021-2022 Projected Budget
Attachment A-2

Account Number	Description	FY2019-2020 Adopted Budget	FY2019-2020 Actual 06/30/20	FY2020-2021 Adopted June 30	FY2020-2021 Est. Actual @ 6/30	FY2021-2022 Projected	FY2021-2022 Adopted
			Audited Numbers	**20-21 Adopted Budget**	**Used Trial Balance 9 Months**		
780-7800-41000	Salary	276,146.00	304,269.16	541,819.00	402,362.45	611,570	
780-7800-41001	Part Time Salary	-	-	-	-	-	
780-7800-41200	PERS Retirement	123,529.00	129,786.00	92,140.00	130,850.97	130,851	
780-7800-41310	Medical Insurance	69,816.00	53,895.84	104,134.12	79,509.87	110,100	
780-7800-41901	Other Insurances	31,219.00	3,630.00	31,219.00	37,484.05	38,983	
	Auto Allowance		2,400.00	2,400.00	2,400.00	2,400	
780-7800-41904	Life Insurance/Dental and Other Insurance	10,087.00	2,881.00	13,000.00	250.00	13,520	
	Salary and Benefits	*510,797.00*	*496,862.00*	*784,712.12*	*652,857.35*	*907,423.92*	
780-7800-42001	Communications	11,500.00	3,361.00	11,760.00	7,574.03	7,877	
780-7800-43300	Memberships/Subscriptions	6,000.00	2,036.00	3,500.00	6,076.05	6,319	
780-7800-43500	Program Costs&Supplies	35,500.00	11,891.00	25,000.00	12,822.51	13,335	
780-7800-43600	Professional Services	534,700.00	418,289.00	471,700.00	294,915.21	309,100	
780-7800-43900	Rent/Building	50,000.00	39,150.00	36,024.00	39,150.41	40,716	
780-7800-44320	Travel/Training Staff	5,500.00	334.00	1,000.00	-	5,750	
780-7800-44325	Travel/Mileage/Stipends	5,000.00	3,688.00	4,000.00	2,400.00	4,000	
	Service and Supplies	*648,200.00*	*478,749.00*	*552,984.00*	*362,938.21*	*387,097.92*	
780-7800-46300	Software & Equipment>$5,000	11,500.00	8,788.00			5,000.00	
	Capital Outlay	*11,500.00*	*8,788.00*	*-*	*-*	*5,000.00*	
7800	WCCIWMA Operations	1,170,497.00	984,399.00	1,337,696.12	1,015,795.56	1,299,521.84	
7801	**AB939 - General Programs**						
780-7801-43500	Program Costs&Supplies	3,000.00	17,145.00	2,000.00	17,830.80	20,700.00	
780-7801-43600	Professional Services	21,500.00	31,273.00	31,000.00	32,523.92	29,000.00	
780-7801-44320	Travel/Training Staff	1,500.00	105.00	1,000.00	500.00	520.00	
780-7801-44325	Travel/Mileage/Stipends	500.00	56.00	300.00	-	500.00	
	Service and Supplies	*26,500.00*	*48,579.00*	*34,300.00*	*50,854.72*	*50,720.00*	
7802	**AB939 - Regional Programs**						
780-7802-43500	Program Costs&Supplies		-				
780-7802-44320	Travel/Training Staff	500.00	-	200.00			
	Service and Supplies	*500.00*	*-*	*200.00*	*-*		
7803	**AB939 - Business Programs**						
780-7803-43500	Program Costs&Supplies	10,500.00	16,147.14	32,500.00	16,793.03	1,000.00	

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780-7803-43600	Professional Services	1,500.00	-			1,000.00	
	Service and Supplies	*12,000.00*	*16,147.14*	*32,500.00*	*16,793.03*	*2,000.00*	
7804	**AB939 - Commercial Organics**						
780-7804-43500	Program Costs&Supplies/BankFee	10,500.00	-	10,000.00		8,000.00	
780-7804-43600	Professional Services	1,500.00	6,000.00	30,000.00		29,000.00	
	Service and Supplies	*12,000.00*	*6,000.00*	*40,000.00*	*-*	*37,000.00*	
7805	**AB939 - School Programs**						
780-7805-43500	Program Costs&Supplies/BankFee	9,000.00	10,088.00	10,000.00	10,491.52	10,800.00	
780-7805-43600	Professional Services	-	-	-			
780-7805-44320	Travel/Training Staff	500.00	78.88	300.00		300.00	
	Service and Supplies	*9,500.00*	*10,166.88*	*10,300.00*	*10,491.52*	*11,100.00*	
7807	**AB939 - Special Events**						
780-7807-43500	Program Costs&Supplies/BankFee	2,500.00	-	2,000.00	2,600.00	3,000.00	
780-7807-43600	Professional Services	1,000.00	-	-			
780-7807-44320	Travel/Training Staff	500.00	26.00	200.00		500.00	
	Service and Supplies	*4,000.00*	*26.00*	*2,200.00*	*2,600.00*	*3,500.00*	
7810	**WCCIWMA HouseholdHazard**						
780-7810-43300	Memberships/Subscriptions	-	5,150.00	5,150.00	6,866.67	5,250.00	
780-7810-43500	Program Costs&Supplies/BankFee	5,250.00	3,248.00	8,000.00	135.97	14,000.00	
780-7810-43600	Professional Services	12,500.00	16,960.00	25,000.00	10,000.00	25,000.00	
780-7810-44320	Travel/Training Staff	750.00	-	500.00	-	500.00	
780-7810-44325	Travel/Mileage/Stipends	-	7.48	100.00	-	100.00	
	Service and Supplies	*18,500.00*	*25,365.48*	*38,750.00*	*17,002.64*	*44,850.00*	
7811	**WCCIWMA HHW Grant**						
780-7811-43500	Program Costs&Supplies/BankFee	-	5,026.08	33,500.00		20,000.00	
780-7811-43600	Professional Services	-	9,831.00	50,000.00	70,542.47	9,000.00	
	Service and Supplies	*-*	*14,857.08*	*83,500.00*	*70,542.47*	*29,000.00*	
7870	**Oil Payment Program**						
780-7870-43500	Program Costs&Supplies/BankFee	-	23,436.00	36,580.00	31,739.12	18,925.00	
780-7870-43600	Professional Services	-	13,250.00	19,000.00	4,000.00	12,600.00	
780-7870-44320	Travel/Training Staff	-	865.42	2,000.00	-	1,000.00	

WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY
FY2021-2022 Projected Budget
Attachment A-2

Account Number	Description	FY2019-2020 Adopted Budget	FY2019-2020 Actual 06/30/20	FY2020-2021 Adopted June 30	FY2020-2021 Est. Actual @ 6/30	FY2021-2022 Projected	FY2021-2022 Adopted
	Service and Supplies	-	37,551.42	57,580.00	35,739.12	32,525.00	
	TOTAL EXPENDITURES	1,253,497	1,143,092	1,637,026	1,219,819	1,510,217	

West Contra Costa Integrated Waste Management Authority
July 1, 2021 Compensation Schedule Steps
Attachment A-3

Class Title	Cola Assumption Class	FY 2020-21 Salary Rate	3.00% Step A (1)	3.00% Step B (2)	3.00% Step C (3)	3.00% Step D (4)	3.00% Step E (5)	
Executive Director	Exempt	Monthly	$ 14,781	$ -	$ -	$ -	$ -	
		Semi-Monthly	$ 7,391	$ -	$ -	$ -	$ -	
		Hourly	$ 98.54	$ -	$ -	$ -	$ -	
		Annually	$ **177,375**	$ -	$ -	$ -	$ -	$ 177,375.00
Manager of Finance & Admin. Manager	Exempt	Monthly	$ 9,176	$ 9,635	$ 10,116	$ 10,622	$ 11,153	
		Semi-Monthly	$ 4,588	$ 4,817	$ 5,058	$ 5,311	$ 5,577	
		Hourly	$ 61.17	$ 64.23	$ 67.44	$ 70.81	$ 74.36	
		Annually	$ 110,110	$ 115,616	$ 121,396	$ 127,466	$ **133,840**	$ 133,840
				5.00%	5.00%	5.00%		
Senior Program Manager	Exempt	Monthly	$ 9,176	$ 9,635	$ 10,116	$ 10,622	$ 11,153	
		Semi-Monthly	$ 4,588	$ 4,817	$ 5,058	$ 5,311	$ 5,577	
		Hourly	$ 61.17	$ 64.23	$ 67.44	$ 70.81	$ 74.36	
		Annually	$ 110,110	$ 115,616	$ 121,396	$ 127,466	$ **133,840**	$ 133,840
				5.00%	5.00%	5.00%		
Program Manager	Exempt	Monthly	$ 7,297	$ 7,662	$ 8,046	$ 8,448	$ 8,870	
		Semi-Monthly	$ 3,649	$ 3,831	$ 4,023	$ 4,224	$ 4,435	
		Hourly	$ 48.65	$ 51.08	$ 53.64	$ 56.32	$ 59.13	
		Annually	$ 87,570	$ 91,948	$ 96,546	$ 101,374	$ **106,442**	$ 106,442
				5.00%	5.00%	5.00%		
Recycling Coordinator/ Admin Assist.	Non-Exempt	Monthly	$ 4,541	$ 4,768	$ 5,006	$ 5,256	$ 5,519	
		Semi-Monthly	$ 2,270	$ 2,384	$ 2,503	$ 2,628	$ 2,760	
		Hourly	$ 30.27	$ 31.78	$ 33.37	$ 35.04	$ 36.79	
		Annually	$ 54,488	$ 57,212	$ **60,073**	$ 63,077	$ 66,231	$ 60,073.05
				5.00%	5.00%	5.00%	5.00%	
								$ 611,570