

RESOLUTION NO. 24-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY AUTHORIZING ACCOUNT ACCESS INCLUDING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND, AND OTHER ACCOUNTS, AS WELL AS REMOVING ACCOUNT ACCESS FOR FORMER EMPLOYEES

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Authority;

WHEREAS, the Board of Directors approved an Interim Executive Director during the November 7, 2024 Special Board Meeting, as the current Executive Director's employment contract has ended;

WHEREAS, the Office Administrator, Claudia Menjivar, has resigned, and the last day of employment will be December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED, THE BOARD OF DIRECTORS OF THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY hereby authorizes the deposit and withdrawal of West Contra Costa Integrated Waste Management Authority monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Name: Steve Duran

Title: Interim Executive Director

Signature: 
Steve Duran (Dec 16, 2024 13:53 PST)

Name: Lisa Borreani

Title: Program Manager, Outreach

Signature: 

Section 2. This resolution replaces Resolution 2024-03 and shall remain in full force and effect until rescinded by City Council/Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Section 3. The former Executive Director, Peter Holtzclaw, and the Office Administrator, Claudia Menjivar, will be removed from all associated WCCIWMA accounts, including (but not limited to):

- CalPERS
- Local Agency Investment Fund (LAIF)
- Mechanics Bank Checking Accounts
- Mechanics Bank Credit Card
- BASIC
- Mission Square Retirement
- Comcast Business Services (Internet and Mobile)
- Intuit/QuickBooks
- Heartland Payroll
- Amazon
- Blaisdell's
- Staples
- Guardian
- VSP
- Health Care Employees/Employers Dental Trust

Section 4. In addition, these above-mentioned accounts (in Section 3) will have the Interim Executive Director, Steve Duran, and Outreach Manager, Lisa Borreani, as authorized account users.

PASSED AND ADOPTED, by the Board of Directors of the West Contra Costa Integrated Waste Management Authority on 12/12/2024.

ATTEST:

Lisa Borreani

12/16/24

Lisa Borreani, Interim Board Secretary Date

CHAIR OF THE BOARD:

ATZ

Anthony Tave (Dec 16, 2024 13:55 PST)

12/16/24

Anthony Tave, Board Chair Date

I hereby certify that the foregoing Resolution was adopted by the Board of Directors of the West Contra Costa Integrated Waste Management Authority at its meeting December 12, 2024, by the following vote:

AYES: Directors: Tave, Mclaughlin, Robinson, Xavier

NOES: Directors: _____

ABSENT: Directors: Zepeda, Griffin, Rudnick

Lisa Borreani

Lisa Borreani, Interim Board Secretary

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Final Audit Report

2024-12-16

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