

**RESOLUTION NO. 26-03**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SAN PABLO FOR USE OF THE CITY COUNCIL CHAMBERS FOR BOARD MEETINGS**

WHEREAS, the West Contra Costa Integrated Waste Management Authority (“Authority”) is a joint powers authority formed under California law to provide regulatory oversight of the disposal and recycling processing of solid waste collected from the Cities of El Cerrito, Hercules, Pinole, Richmond, San Pablo and portions of the unincorporated County of Contra Costa; and

WHEREAS, section 7.4 of the Joint Exercise of Powers agreement executed by the Member Agencies of the Authority on November 20, 2019, prescribes that the Board of Directors will elect its Chair and Vice-Chair to a one-year term annually; and

WHEREAS, the past practice of the Board of Directors has been to elect the current Vice-Chair as the new Chair, and for the Board to convene its meetings at said Director’s City Council Chambers; and

WHEREAS, the current Vice-Chair is the Director representing the City of San Pablo and it is anticipated that this Director shall serve as Chair for the period of February 12, 2026 through February 9, 2027, and it is also anticipated that the Board will convene its meetings at the City of San Pablo Council Chambers for this period; and

WHEREAS, City of San Pablo staff and Authority staff have collaborated on drafting a Memorandum of Understanding stating the terms and conditions of the Authority’s use of the City’s Council Chamber for Board meetings.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the West Contra Costa Integrated Waste Management Authority that the Executive Director is authorized to execute the Memorandum of Understanding with the City of San Pablo for use of the City Council Chambers for Board meetings in a form substantially in conformance with the Memorandum of Understanding attached hereto as Exhibit A and approved by the Authority Attorney.

**ATTEST:**

**CHAIR OF THE BOARD**

Viviane Vidal 2/18/26  
Viviane Vidal, Board Secretary Date

Rita C. Xavier 2/18/26  
Rita Xavier, Board Chair Date

Attachments: Exhibit A

I hereby certify that the foregoing resolution was adopted by the Board of Directors of the West Contra Costa Integrated Waste Management Authority at a Regularly Scheduled Meeting on February 12, 2026 by the following vote:

AYES: Directors: Ktsanes, Bhattarai, Murphy, Zepeda, Robinson

NOES: Directors: \_\_\_\_\_

ABSTAIN: Directors: Xavier

ABSENT: Directors: Brown

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Viviane Vidal, Board Secretary