

WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (WCCIWMA) BOARD OF DIRECTORS MEETING MINUTES – **NOVEMBER 16, 2023**

Meeting Date | Time 11/16/2023 6:15 PM | Meeting Location City of El Cerrito Council Chambers, 10890 San Pablo Avenue, El Cerrito, CA 94530

Meeting called by Board of Directors

Type of meeting Special

Authority Staff Present Peter Holtzclaw, Reka Abraham, Lisa Borreani, Rachel Dice, Webster Nguyen, Donald Sturman

Legal Counsel John Bakker

Board Members Present:

Directors: T. Rudnick, El Cerrito (Chair); D. Romero, Hercules; A. Tave, Pinole (Vice Chair); G. McLaughlin, D. Robinson, and C. Zepeda, Richmond; and R. Xavier, San Pablo

Absent: F. Glover (Ex-Officio) Contra Costa County

CALL TO ORDER/ROLL CALL

Chair Rudnick called the special meeting to order at 6:15 P.M.

The Roll Call established the existence of a quorum (McLaughlin, Robinson, Romero, Rudnick, Tave, Xavier, and Zepeda).

CLOSED SESSION

There was no Closed Session.

PLEDGE OF ALLEGIANCE

Chair Rudnick led the Pledge of Allegiance and recognized United Against Hate Week.

EX-PARTE COMMUNICATIONS & DISCLOSURES

There were no ex-parte communications or disclosures.

PUBLIC COMMENT

No written comments were submitted, or oral comments made, by any member of the public.

CONSENT CALENDAR

1. October 12, 2023 Authority Board Meeting Minutes

MOTION by Director Zepeda to approve Consent Calendar Item 1, as submitted. **SECOND** by Director Romero.

MOTION PASSED unanimously by a Roll Call vote.

STAFF REPORT

Staff Report Item 7.0 - | Presenter | Peter Holtzclaw - Executive Director

Executive Director Peter Holtzclaw advised that his written report had been presented to the Board. There were no questions at this time.

Staff Report Item 7.1 – Outreach Programs Update | Presenter| Lisa Borreani – Program Manager, Outreach

The report from the Outreach Program Manager was presented. There were no questions at this time.

Staff Report Item 7.2 – Recycling and HHW Programs Updates | Presenter | Reka Abraham – Recycling & Household Hazardous Waste Program Manager

The report from the Recycling & Household Hazardous Waste Program Manager was presented. There were no questions at this time.

Staff Report Item 7.3 – Finance & Administrative Services | Presenter | Donald Sturman – Manager of Finance and Administrative Services

The report from the Manager of Finance and Administrative Services was presented. There were no questions at this time.

Agenda Item 8.1 – Public Hearing to Consider Adoption of a Resolution to Approve the Household Hazardous Waste Program Budget for Calendar Year 2024 and Approve the Calendar Year 2024 Post-Collection Rates | Presenter | Peter Holtzclaw - Executive Director

Executive Director Holtzclaw identified the public hearing to consider the adoption of the Household Hazardous Waste (HHW) Program Budget and the Post-Collection Rates for Calendar Year 2024. He described the public hearing process and explained that the draft HHW Budget and Post-Collection Rates had previously been presented to the Board at its October 12, 2023 Workshop, and there had been no direction from the Board since that time.

Mr. Holtzclaw highlighted the 2024 budget that was lower than the 2023 budget with a \$0.26 decrease in the blended per ton rate based on the balancing account funding. He identified a \$32,000 increase between the 2023 and 2024 HHW Budget along with a \$90,000 increase in program expenses due to increased HHW materials. With respect to the three-day HHW events, he explained that some volumes had leveled off although there were higher volumes per customer. He identified the total budget as \$1,263,339, and recommended approval of the 2024 HHW Budget.

With respect to the blended per ton rate for 2024 that went back to the Post-Collection Agreement (PCA) with Republic Services, Mr. Holtzclaw explained that was primarily Consumer Price Index (CPI) driven and not an annual cost drive. He described the seven line items affecting the Post-Collection Rate (PCR) identified as material specific costs, HHW Budget, Authority cost, Recycling Rebate, Government Fees, Compliance Fund, and SB 1383 Change in Law compensation. The current rate was \$110.60 per ton while the calculated 2024 per ton rate was \$117.15, a \$6.55 per ton (5.92 percent) increase. He pointed out the increases and decreases with respect to each of the seven line items and explained the reason for each. He added that overall, there had been a decrease in tonnages, which he characterized as a double-edged sword where more materials were being used and fewer materials wasted but where economic activity was dropping off, which had been the case since the pandemic.

Mr. Holtzclaw highlighted the provisions in the PCA as the sole compensation to Republic Services through the PCA and the methodology for the blended per ton rate that was ultimately allocated to residential, commercial and industrial ratepayers, along with the associated impacts to ratepayers. He noted, for instance, that for the average 35-gallon residential cart, there would be a \$0.33 increase in cost to residential ratepayers. For commercial there would be a \$0.37 increase in the per cubic yard rate for commercial ratepayers and for industrial there would be a \$12.83 increase in the per ton rate for industrial ratepayers. Residential ratepayers would see a 2.6 percent increase in rates, commercial ratepayers would see a 3.2 percent increase and industrial ratepayers would see a 6.6 percent increase in rates. He identified the average rate for ratepayers in the RecycleMore jurisdictions as \$40-\$45 per month.

Mr. Holtzclaw also identified the Post-Collection Rates, pointed out the changes between the 2023 Budget and the 2024 Budget, and explained that the only change from what had been presented to the Board at the workshop was an increase in the Compliance Fund to ensure sufficient funds for all compliance activities related to SB 1383. He also presented a comparison of the PCA Blended Rates from 2014 to 2024 and pointed out the changes during that time, specifically related to the last four years.

Mr. Holtzclaw responded to comments from the Board and explained that while tonnages had decreased and some of that could be going into organics and recycling, that did not account for all of the decrease. He referred to the tonnages not captured such as those associated with self-haulers and tonnages recognized by CalRecycle that originated in the jurisdiction but were not being captured by Republic in the PCA.

Chair Rudnick opened the PUBLIC HEARING.

No written comments were submitted, or oral comments made, by any member of the public.

Chair Rudnick closed the PUBLIC HEARING and commended staff for keeping the rates down.

MOTION by Director Tave to approve the Household Hazardous Waste Program Budget in the amount of \$1,263,339 for Calendar Year 2024 as set forth in Exhibit A to the Resolution; and to approve the 2024 Post-Collection Rates for the Republic Services Collection Service Area as set forth in Attachment 1 to the Resolution. **SECOND** by Director Xavier.

MOTION PASSED unanimously by a Roll Call vote.

BOARD MEMBER AND STAFF ANNOUNCEMENTS

Mr. Holtzclaw announced RecycleMore's DIY Fix It Clinic scheduled for the Hercules Library on December 2, 2023 from 11:00 A.M. to 2:00 P.M.

ADJOURNMENT

With consensus of the Board, Chair Rudnick adjourned the meeting at 6:40 P.M. *In Honor of United Against Hate Week* until the regular Board meeting scheduled for December 14, 2023 at 6:15 P.M.

I hereby certify the foregoing to be a true and correct statement of the Official Minutes of the West Contra Costa Integrated Waste Management Authority Board meeting held November 16, 2023.



Lisa Borreani, Interim Board Secretary

2/13/24

Date