

WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (WCCIWMA) BOARD OF DIRECTORS MEETING MINUTES – **NOVEMBER 7, 2024**

Meeting Date | Time 11/7/2024 6:15 PM | Meeting Location City of Hercules - Council Chambers, 111 Civic Drive, Hercules, CA 94547

Meeting called by Board of Directors
Type of meeting Special
Authority Staff Present Peter Holtzclaw, Reka Abraham, Lisa Borreani, Rachel Dice, and Claudia Menjivar
Legal Counsel John Bakker

Board Members Present:
Directors: T. Rudnick, El Cerrito; D. Romero, Hercules; A. Tave, Pinole (Chair); C. Zepeda (Vice Chair), Richmond; and R. Xavier, San Pablo
Absent: G. McLaughlin and D. Robinson, Richmond; and F. Glover and J. Gioia (Ex-Officio) Contra Costa County

CALL TO ORDER/ROLL CALL

Chair Tave called the special meeting of the West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore, to order at 6:15 P.M.

The Roll Call established the existence of a quorum (Romero, Rudnick, Tave, Xavier and Zepeda).

Chair Tave adjourned into Closed Session at 6:16 P.M.

CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT: Interim Executive Director

PUBLIC EMPLOYEE APPOINTMENT: Executive Director

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

Chair Tave reconvened from Closed Session at 6:58 P.M.

WCCIWMA Legal Counsel John Bakker advised that there was no reportable action from the Closed Session, although there was now a contract available with candidate Steve Duran as Interim Executive Director.

PLEDGE OF ALLEGIANCE

Chair Tave led the Pledge of Allegiance.

EX-PARTE COMMUNICATIONS & DISCLOSURES

There were no ex-parte communications or disclosures.

PUBLIC COMMENT

No written comments were submitted, or oral comments made, by any member of the public.

CONSENT CALENDAR

1. October 10, 2024 Authority Board Meeting Minutes
2. October 29, 2024 Authority Board Meeting Minutes

MOTION by Director Xavier to adopt Consent Calendar Items 1 and 2, as submitted.
SECOND by Director Rudnick.

MOTION PASSED unanimously by a Roll Call vote.

STAFF REPORT

Staff Report Item 7.1 – Recycling and HHW Programs Update | Presenter | Reka Abraham – Recycling & Household Hazardous Waste Program Manager

The report from the Recycling and Household Hazardous Waste (HHW) Program Manager was presented in writing. There were no questions from the Board.

Staff Report Item 7.2 – Outreach Programs Update | Presenter | Lisa Borreani – Program Manager - Outreach

The report from the Outreach Program Manager was presented in writing. There were no questions from the Board.

REGULAR AGENDA

Agenda Item 8.1 – Public Hearing to Consider Adoption of a Resolution to Approve the Household Hazardous Waste Program Budget for Calendar Year 2025 and Approve the Calendar Year 2025 Post-Collection Rates | Presenter | Peter Holtzclaw – Executive Director

Chair Tave opened the public hearing at 7:02 P.M. to consider adoption of a Resolution to approve the Household Hazardous Waste (HHW) Program Budget for calendar year 2025 and approve the calendar year 2025 Post-Collection Rates.

Executive Director Peter Holtzclaw explained that the rates were good for the next six months and after the Request for Proposal (RFP) process there would be another rate structure from July 1, 2025. He stated the HHW Budget was the balancing account and there was a difference of \$260,000, which would carry forward into the budget for the HHW rates, a reconciliation of the 2023 HHW budget versus actuals, the difference being a result of the higher disposal rates statewide for HHW. He presented the HHW budget between the Richmond facility, the El Cerrito satellite facility, the sharps and the one-day events and stated that Republic and El Cerrito ran their programs very well and were usually under budget.

Mr. Holtzclaw referred to the detailed report presented at the Board meeting on October 10, 2024, highlighted the same information and described the structure of the budget. He noted the Authority budget had increased significantly, over \$3/ton, the recycling rebate was up a bit, the government fees were status quo, there was a 22 percent rate increase in HHW, and a change in law of \$.30. He added that there was also a slight decrease in tonnages, although the decrease this year was less than other years.

Mr. Holtzclaw reported that the effect on the ratepayers would be a slight increase in the residential 20-gallon container of \$.19/month, with \$.10/yard increase in commercial, and an \$11.29/ton rate for industrial ratepayers. He identified the methodology involved and noted that the blended rate structure and Post-Collection Agreement was good for ratepayers.

Mr. Holtzclaw responded to comments related to the budget and explained why some of the line items had increased for the Authority budget and the change in law item.

Director Romero expressed a desire for more transparency and a better description of what had required the increases in the budget, such as what had precipitated the change of law increase.

Director Zepeda verified with Mr. Holtzclaw the multiple rate increases that would impact Richmond ratepayers in particular since the HHW budget would increase rates on January 1, 2025, Richmond's contract with Republic would end July 1, 2025 when there would be another rate increase, and given Richmond's own RFP for collection there could potentially be a third rate increase.

No written comments were submitted, or oral comments made, by any member of the public.

MOTION by Director Rudnick to close the public hearing. SECOND by Director Zepeda.

MOTION PASSED unanimously by a voice vote.

Chair Tave closed the public hearing at 7:23 P.M

MOTION by Chair Tave to approve the Household Hazardous Waste Program Budget in the amount of \$1,544,766 for Calendar Year 2025 as set forth in Exhibit A to the Resolution 24-04. SECOND by Director Zepeda.

MOTION PASSED unanimously by a Roll Call vote.

MOTION by Director Romero to approve the 2025 Post-Collection Rates for the Republic Services Collection Service Area as set forth in Attachment 1 to Resolution 24-04. SECOND by Chair Tave.

MOTION PASSED unanimously by a Roll Call vote.

Agenda Item 8.2 – Approve Agreement with an individual to provide specialized services and serve as Interim Executive Director | Presenter | Legal Counsel John Bakker

WCCIWMA Legal Counsel Bakker advised of the action to approve an agreement with an Interim Executive Director candidate. As earlier reported, an agreement had now been signed with candidate Steve Duran as Interim Executive Director. He stated that Mr. Duran had previously served as an Interim Executive Director to WCCIWMA in 2019. He added that as a CalPERS retiree, Mr. Duran's employment has restrictions, which he described of working no more than 960 hours in a year and to be paid the hourly rate with no benefits, and clarified that there would be no specialized service involved.

Legal Counsel Bakker recommended the approval of the agreement, upon separation of the current executive director, subject to ratification by the Board after the regular meeting on December 12, 2024.

MOTION by Director Romero to approve agreement with an individual and serve as Interim Executive Director, subject to ratification at the regular Board meeting on December 12, 2024.
SECOND by Director Rudnick.

MOTION PASSED unanimously by a Roll Call vote.

BOARD MEMBER AND STAFF ANNOUNCEMENTS

There were no Board Member or staff announcements.

ADJOURNMENT

With consensus of the Board, Chair Tave adjourned the meeting at 7:30 P.M. until the regular Board meeting scheduled for December 12, 2024 at 6:15 P.M.

I hereby certify the foregoing to be a true and correct statement of the Official Minutes of the West Contra Costa Integrated Waste Management Authority Board meeting held November 7, 2024.

Lisa Borreani

12/16/24

Lisa Borreani, Interim Board Secretary

Date