

**West Contra Costa Very Small Quantity Generator Program
Materials Acceptance Request Form**

EPA/HW ID# (required)	
Business Name: Address:	
City, Zip Code	
Name/Phone# & Fax# and email	

*I certify that the aforementioned business is eligible to use the West Contra Costa Permanent Household Hazardous Waste Facility as a **Very Small Quantity Generator** and does not generate more than 220 pounds of Hazardous Waste per month. I also acknowledge that facility personnel have authority to reject unacceptable materials or materials that are not accurately reflected on this inventory and that I will accept responsibility for proper disposal of rejected wastes.*

Signature: _____ Date: _____

Inventory of Hazardous Waste for Disposal

Product Description	Quantity Please include how much of each material you need to dispose of including # of containers/size or units	Cost to Dispose/Recycle
Paint	Gallons of latex: Gallons of Oil-Based:	
Solvents & thinners		
Adhesives, glue, putty, caulk		
Gas cylinder (less than 5 gal.)		
Pesticides & Fertilizers		
Other		
Auto Products (batteries, motor oil/filters; antifreeze; other oil)	Car batteries:	
Fluorescent tubes (length and type)		
CRTs & e-waste (TVs & computer monitors)		
Batteries (Household : AA, AAA, C, D, 9 volt, 12 volt, gel)	Weight (lbs) or quantity (gallons)	
ADMINISTRATIVE FEE		\$

Please mail or fax completed form to: West County Resource Recovery, Inc. 101 Pittsburg Ave., Richmond, CA, 94801, Attn: CESQG Program or fax to 510-412-5880 or email: pnuti@republicservices.com. For more information call the HHW Hotline number (888)412-9277.

Payment Amount: (Check made out to WCRR)	
Appointment date and time	
WCRR Approval Signature:	Date:

West Contra Costa Very Small Quantity Generator Program Requirements for Program Use

The Customer agrees to abide by the following requirements:

1. State and federal hazardous waste laws limit the use of household hazardous waste collection programs to households and those businesses that generate less than 100 kilograms (about 27 gallons or 220 lbs) of hazardous waste a month and less than 1 kg of "extremely hazardous waste" a month.
2. Wastes must only be delivered during the following hours of operation:
 - Wednesdays, Thursdays, Fridays & Saturdays
 - 9:00 am - 4:00 pm (closed Noon to 12:30 p.m. for lunch)
3. An authorized representative of the organization or business such as the owner, manager or supervisor, who has legal authorization to obligate, must sign below.
4. Customers must adhere to the following requirements in preparing wastes for transport:

<ul style="list-style-type: none"> • No leaking containers are allowed • Keep different products separate from each other • Avoid spills: secure lids • Tape lids down if possible to fall off • Unknowns are not accepted • Unlabeled containers with known contents should be labeled with the product name or classification • No containers greater than 5 gallons 	<ul style="list-style-type: none"> • If container is very rusty or cracked, transfer to another container and label it or place it in another secure container • Place wastes in boxes and surround with newspaper or other material so that containers do not move during transport • Place wastes in the trunk or back of the vehicle away from occupants • Load your vehicle just prior to delivery • Drive directly to the facility • Do not allow children or pets in the vehicle
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5. The following wastes are not accepted:
 - Radioactive Materials
 - Explosives, including firearms
 - Controlled substances
 - Gas Cylinders - Pressurized, thick-walled over 5 gallons
6. State law limits transportation amount to 27 gallons (220 pounds) or less and we are required to reject any amount over that limit.
7. We can only accept the wastes that have been preapproved.
8. Prior to arrival at the facility, you will need to bring the following items:
 - Signed Materials Acceptance Request Form
 - Signed Requirements for Program Use
 - Proof that your business or organization is located in the eligible service area
 - Check made out to "WCRR"

My signature below certifies that I represent the organization listed and that this business generates less than 100 kg (about 27 gallons or 220 lbs) of hazardous waste per month and less than 1 kg of "extremely hazardous waste" per month. My signature also acknowledges that all of the above requirements will be adhered to.

Customer Name Printed	Title
Customer Signature	Date